

REQUIREMENTS FOR SECURITY DEPOSIT RETURN

- 1) All keys, community passes, garage door openers, and pool passes must be received no later than 5pm on the day the lease ends or you will be charged a prorated amount per day.
- 2) Property must be PROFESSIONALLY CLEANED.
- 3) Carpets must be PROFESSIONALLY CLEANED.
- 4) Walls, trim, doors, switch plates, must be clean and free of finger prints.
- 5) Garage, porches, decks, and all storage areas must be clean. Pressure washed if stained with oil or rust.
- 6) CHANGE HVAC filter, light bulbs, any bent blinds, torn screens, cracked outlets,
- 7) Fireplace cleaned out and left like it was found.
- 8) Front and back yards must be mowed, leaves raked, beds weeded, and if needed, hedges trimmed.
- 9) Patch / touch up nail holes, scuff marks on walls, dings. **Contact Stokley Property Management INC before any wall repairs or painting.**
- 10) All Trash must be gone BEFORE the move-out date.

ANY DAMAGES NEED TO BE REPORTED TO STOKLEY PROPERTY MANAGEMENT, INC TWO WEEKS BEFORE MOVE-OUT.

NOTE: If you use an unqualified vendor and the work is not done properly, you are responsible.

Recommended Vendors:

- Shane Russell / Handyman / Painter (910) 599-2977
- Thompson's Cleaning Service (910) 231-8807
- Citru Solution - Carpet Cleaning (910) 685-5530
- Sticks and Stones / Lawn Care – Bryant Justice (910) 620-9566

Important:

- Provide copies of all invoices.
- Be sure to plan ahead.
- If you need help, call us.

Refunds are mailed within 30 days of last day of occupancy (keys delivered). If more repairs are necessary, then you will receive an interim accounting in the first 30 days, and a final accounting notice within 60 days.